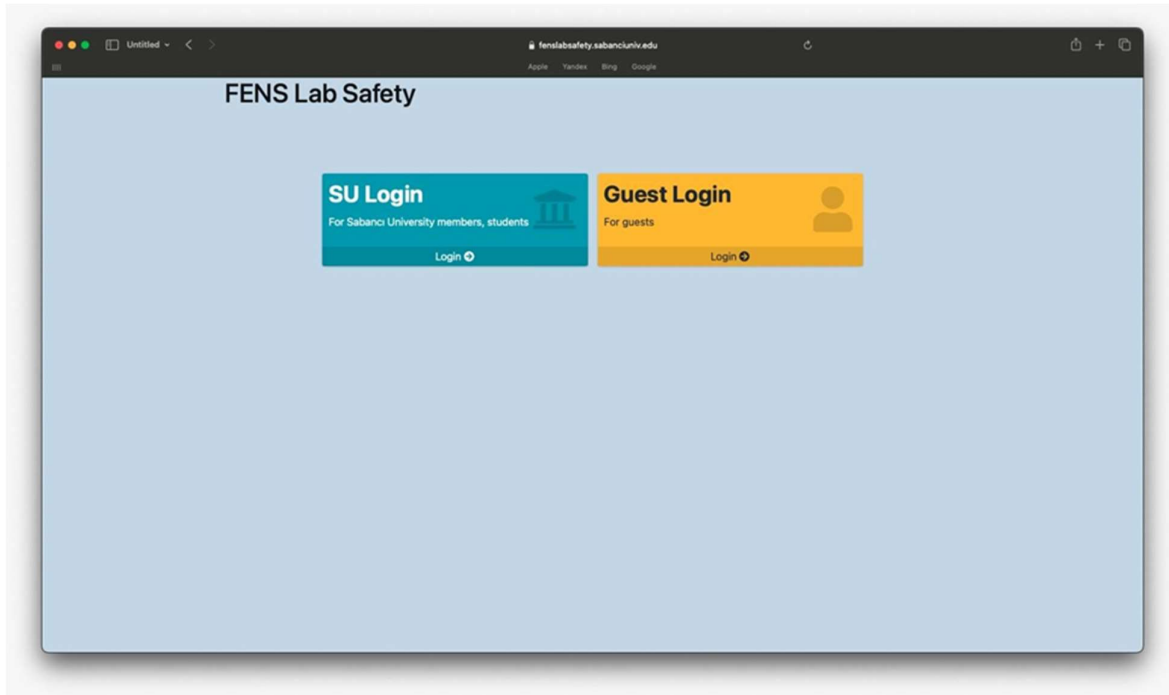


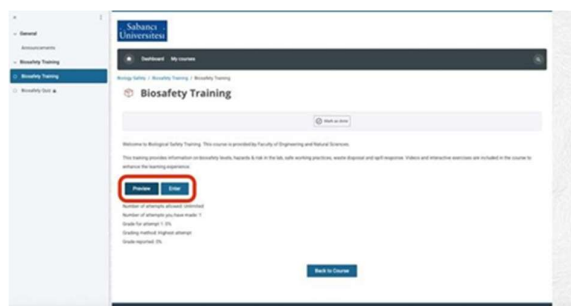
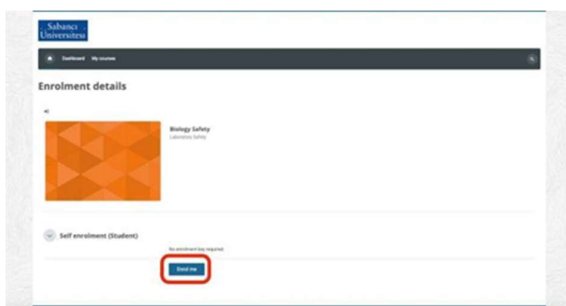
How to Obtain Laboratory Access?

1. To request laboratory access, first log in to the [FENS Lab Safety Management System](https://fenslabsafety.sabanciuniv.edu/login) (<https://fenslabsafety.sabanciuniv.edu/login>).

!!! The website can be accessed either through the campus network or via the university's VPN service from outside the campus.



2. Choose *Lab Access* on the menu and go to the *Lab Access Request* tab.
3. Using the drop-down menu, select the lab you want to get access to and click on Send Request.
4. Each laboratory requires the completion of specific mandatory trainings. If you have not completed the relevant training, the system will show red warning signs to direct you to [SUCourse](https://sucourse.sabanciuniv.edu) (<https://sucourse.sabanciuniv.edu>) These trainings are available through self-enrollment.
5. When you click on the links in red warning signs, you will be directed to the related training on SUCourse. Here, login to the SUCourse system and enroll yourself in all required Lab Safety trainings.



How to Obtain Laboratory Access?

6. Once you have successfully completed the required trainings on SUCourse, you must return to the [Lab Safety Management System](#) and resubmit your request for the relevant laboratory.
7. After submitting your request on the FENS Lab Safety Management System, please refer to the FENS lab specialist below to identify the responsible person for the laboratory you are requesting. Then, send an email to labsafety@sabanciuniv.edu, making sure to CC both the laboratory specialist and your academic advisor. If your academic advisor has not yet been assigned, or if you are requesting access to graduate student offices, please CC your Program's Graduate Coordinator instead. **If you are a TA or LA for a course, please make sure to CC both the course instructor and the laboratory specialist when submitting your request, there is no need to CC your academic advisor.**

Your email must include the following information:

- The number and name of the requested laboratory (e.g., L001 – Mechatronics Undergraduate Laboratory),
- The purpose of use (e.g., chemical usage, equipment operation, experimental work, etc.),
- The expected duration of use.

You will receive a confirmation email (fensinfo@sabanciuniv.edu) from the FENS Lab Safety Management System once your request has been received. Your request will be processed **within two working days**, and your access will be granted accordingly.

The validity period of the lab safety training you have completed through the SUCourse

system is two years. At the end of this period, access to the relevant lab assigned to your card will be automatically revoked. To regain access, please repeat the training and follow

the procedures outlined above.

Lab access is granted to your personal ID card only. Do not lend or give your ID card to anyone who does not have authorized access to the relevant laboratory. **Sharing your ID card or allowing unauthorized individuals to enter the laboratory is strictly prohibited. If such a situation is reported or identified, the necessary disciplinary procedures will be followed in accordance with the applicable laboratory and university regulations.**

If you have any questions, concerns, or difficulties regarding laboratory access, please feel free to contact us at any time and under any circumstances. We are available to assist you and clarify any access-related issues, please do not hesitate to contact us via: labsafety@sabanciuniv.edu

Graduate Coordinators

Program	Graduate Coordinator	Phone	Email Address
Computer Science and Engineering	Erchan Aptoula & Özcan Öztürk	9514 7038	erchan.aptoula@sabanciuniv.edu ozcan.ozturk@sabanciuniv.edu
Cyber Security	Orçun Çetin	7047	orcun.cetin@sabanciuniv.edu
Data Science	Öznur Taştan	9883	oznur.tastan@sabanciuniv.edu
Electronics Engineering	Hüseyin Özkan	9594	huseyin.ozkan@sabanciuniv.edu
Energy Technologies and Management	Murat Kaya	9622	murat.kaya@sabanciuniv.edu
Industrial Engineering	Esra Koca	9593	esra.koca@sabanciuniv.edu
Manufacturing Engineering	Erhan Budak	9519	erhan.budak@sabanciuniv.edu
Materials Science and Nano Engineering	Gözde Ince	9878	gozde.ince@sabanciuniv.edu
Mathematics	Turgay Bayraktar	9513	turgay.bayraktar@sabanciuniv.edu
Molecular Biology, Genetics and Bioengineering	Oğün Adebali	7043	ogun.adebali@sabanciuniv.edu
Mechatronics Engineering	Kürşat Şendur	9527	kursat.sendur@sabanciuniv.edu
Physics	Emrah Kalemci	9614	emrah.kalemci@sabanciuniv.edu

How to Obtain Laboratory Access?

No	Lab No	Lab Name	Responsible Person
1	L001	Mechatronics Undergraduate Laboratory Mekatronik Lisans Laboratuvarı	İlker Sevgen Yavuz Toksöz
2	L002	Industrial Control Laboratory Endüstriyel Kontrol Lisans Laboratuvarı	İlker Sevgen Yavuz Toksöz
3	L003	Fuel Cell Laboratory Yakıt Hücre Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
4	L008	Materials Science Dark Room Malzeme Bilimi Karanlık Odası	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
5	L010	Cement and Concrete Research Laboratory Çimento ve Beton Araştırma Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
6	L010A	Materials Processing Laboratory Malzeme İşleme Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
7	L020	SU-MEMS: Micro/Nano Devices & Systems Lab SU-MEMS: Mikro/Nano Cihazlar ve Sistemler Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
8	L021	Smart Materials Characterization Laboratory Akıllı Malzeme Karakterizasyon Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez

How to Obtain Laboratory Access?

9	L021A	Optic Room Optik Oda	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
10	L021B	Thin Film Growth Lab. İnce Film Büyütme Lab.	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
11	L022	TEM Sample Preparation and Imaging Lab. TEM Örnek Hazırlama ve Görüntüleme Lab. TEM Room TEM Odası	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
12	L022A	Microscope Room Mikroskop Odası SEM Room SEM Odası	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
13	L038	Computational Biology Laboratory Biyoloji Hesaplamalı Bilgisayar Laboratuvarı	Yusuf Tutuş
14	L066	3D Printing 3B Baskılama	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
15	G043	Composite Processing Laboratory Kompozit Proses Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
16	G049	Material Science Undergraduate Laboratory I Malzeme Bilimi Lisans Laboratuvarı I	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez

How to Obtain Laboratory Access?

17	G050	Biology Undergraduate Laboratory I Biyoloji Lisans Laboratuvarı I	Yusuf Tutuş
18	G060	Storage Depo	Yusuf Tutuş
19	G062	Solid State Materials Research Laboratory Katı Hal Malzeme Araştırma Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
20	G064	Structural Dynamics Laboratory Yapısal Dinamik Laboratuvarı	İlker Sevgen Yavuz Toksöz
21	G065	Soft Robotics and Control Laboratory Yumuşak Robotik ve Kontrol Laboratuvarı	İlker Sevgen Yavuz Toksöz
22	1005	Plant Growth Room Bitki Büyütme Odası	Yusuf Tutuş
23	1006	Microscopy Room Mikroskop Odası	İlker Sevgen Yavuz Toksöz
24	1008A	Smart Functional Surfaces & Thermal Management Lab (SFS-TM Lab) Akıllı Fonksiyonel Yüzeyler ve Isıl Yönetim Laboratuvarı (SFS-TM Lab)	İlker Sevgen Yavuz Toksöz
25	1021	RF/ Microwave Circuits Laboratory RF/Mikrodalga Entegre Devreler Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
26	1027	Electronics Engineering Laboratory - I Elektronik Mühendisliği Laboratuvarı - I	Enver Kaan Çabuk Oğuz Mustafa Albayrak

How to Obtain Laboratory Access?

27	1028	Electronics Engineering Laboratory - II Elektronik Mühendisliği Laboratuvarı - II	Enver Kaan Çabuk Oğuz Mustafa Albayrak
28	1033	Electronics and Computing Undergraduate Laboratory Elektronik ve Bilgisayar Lisans Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
29	1034A	System Modeling and Decision Analytics Lab (SyMDA) Sistem Modelleme ve Karar Analitiği (SiMKA) Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
30	1034	Smart Mobility and Logistics Lab Akıllı Hareketlilik ve Lojistik Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
31	1039	SU-IHP Microelectronics Laboratory SU-IHP Mikroelektronik Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
32	1042	System-on-Chip Design Laboratory Yonga Üzerinde Sistem Tasarım Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
33	1050	Electronics Workshop Elektronik Atölyesi	Enver Kaan Çabuk Oğuz Mustafa Albayrak
34	1054	Electronics Research Laboratory and Clean Room Elektronik Arastırma Laboratuvarı ve Temiz Oda	Enver Kaan Çabuk Oğuz Mustafa Albayrak

How to Obtain Laboratory Access?

35	1061	Clean Room Temiz Oda	Enver Kaan Çabuk Oğuz Mustafa Albayrak
36	1062	IC Design & Test Laboratory Entegre Devre Tasarım ve Ölçüm Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
37	1067	Optics-Photonics Research Laboratory Optik-Fotonik Araştırma Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
38	1087A	Cognitive Robotics Laboratory Bilişsel Robotik Laboratuvarı	İlker Sevgen Yavuz Toksöz
39	1093	Mechatronics Research Laboratory-I Mekatronik Araştırma Laboratuvarı-I	İlker Sevgen Yavuz Toksöz
40	1095	Mechatronics Project Laboratory Mekatronik Proje Odası	İlker Sevgen Yavuz Toksöz
41	1100	Mechatronics Research Laboratory-II Mekatronik Araştırma Laboratuvarı-II	İlker Sevgen Yavuz Toksöz
42	1114	Mechatronics Workshop Mekatronik Atölye	İlker Sevgen Yavuz Toksöz
43	1115A	Human Machine Interaction Laboratory İnsan-Makine Etkileşim Laboratuvarı	İlker Sevgen Yavuz Toksöz
44	2006	Storage Depo	Yusuf Tutuş
45	2014	Cryptography & Information Security Laboratory- Computer Science Research Laboratory Kriptografi ve Bilişim Güvenliği Laboratuvarı-Bilgisayar Bilimi Araştırma Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
46	2015		Enver Kaan Çabuk

How to Obtain Laboratory Access?

		RF/Wireless Communication Laboratory Yüksek Frekans/Telsiz Komünikasyon Laboratuvarı	Oğuz Mustafa Albayrak
47	2016	High Energy Astrophysics Detector Laboratory Uzay ve Sağlık için X-ışını Detektörleri Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
48	2017	Telecommunication & Networking Laboratory Telekomünikasyon Ağları Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
49	2020	VPALAB - Computer Vision and Pattern Analysis Laboratory VPALAB - Yapay Görme ve Örüntü Analizi Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
50	2021	Computer Graphics Laboratory Bilgisayar Grafiği Laboratuvarı	Enver Kaan Çabuk Oğuz Mustafa Albayrak
51	2050	Plant Physiology Plant Growth Chambers Bitki Fizyolojisi Bitki Büyütme Odaları	Yusuf Tutuş
52	2053	Biology & Materials Science Research Laboratory Biyoloji ve Malzeme Bilimleri Araştırma Laboratuvarı	Yusuf Tutuş Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
53	2068	Microscope Room Mikroskop ve Görüntüleme Odası	Yusuf Tutuş
54	2068A	Optical Imaging Laboratory Optik Görüntüleme Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
55	2074	Laboratory Washing Up Room Laboratuvar Yıkama Odası	Yusuf Tutuş
56	2075		Yusuf Tutuş

How to Obtain Laboratory Access?

		Biology Research Laboratory I Biyoloji Araştırma Laboratuvarı I	
57	2078A	Cold Room Soğuk Oda	Yusuf Tutuş
58	2079	Biology Research Laboratory II Biyoloji Araştırma Laboratuvarı II	Yusuf Tutuş
59	2083	Cell Culture Room BSL2 Hücre Kültürü Odası II BSL 2	Yusuf Tutuş
60	2086	Biology Research Laboratory III Biyoloji Araştırma Laboratuvarı III	Yusuf Tutuş
61	2088	Biochemical Instrumentation Room Biyokimyasal Enstrümantasyon Odası	Yusuf Tutuş
62	2088A	Cell Culture Room Hücre Kültürü Odası	Yusuf Tutuş
63	2089	Biology Research Laboratory IV Biyoloji Araştırma Laboratuvarı IV	Yusuf Tutuş
64	2090	Metal and Nutrient Analysis Metal ve Besin Elementleri Analizleri	Yusuf Tutuş
65	2098	Biology Research Laboratory VII Biyoloji Araştırma Laboratuvarı VII	Yusuf Tutuş
66	2099	Freezer Room Soğutucu odası	Yusuf Tutuş
67	2100	Biology Research Laboratory VI Biyoloji Araştırma Laboratuvarı VI	Yusuf Tutuş

How to Obtain Laboratory Access?

68	2102	Materials Computer Laboratory Malzeme Bilgisayar Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
69	2103	Inorganic Processing Laboratory I Inorganik Süreç Laboratuvarı I	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
70	2104	Inorganic Processing Laboratory II Inorganik Süreç Laboratuvarı II	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
71	2107	Polymer Synthesis Laboratory Polimer Sentez Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
72	2109	Materials Characterization Laboratory I Malzeme Karakterizasyon Laboratuvarı I	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
73	2110	Spectroelectro Chemistry Laboratory Spektroelektro Kimya Laboratuvarı	Bilge Esenkal Cansu Yılmaz Baker Anıl Tez
74	MRL	Manufacturing Research Laboratory Üretim Araştırma Laboratuvarı	Ertuğrul Sadıkoğlu Süleyman Tutkun
75	SERA	Greenhouse Laboratory	Yusuf Tutuş
76	G069		Bilge Esenkal

How to Obtain Laboratory Access?

		Storage Depo	Cansu Yılmaz Baker Anıl Tez
77	G001F	Graduate Office - Industrial Engineering Lisansüstü Ofisi - Endüstri Mühendisliği	su-fens-gradoffice@sabanciuniv.edu
78	G016A	Post-doc Odası	Elif Erbaş
79	G016	Post-doc Odası	Elif Erbaş
80	G055	Active Learning Classroom	Çiğdem Aksu
81	G059	Active Learning Classroom	Çiğdem Aksu
82	1001	Post-Doc Room Post Doc Odası	Elif Erbaş
83	1036	Graduate Office -Industrial Engineering Lisansüstü Ofisi - Endüstri Mühendisliği	su-fens-gradoffice@sabanciuniv.edu
84	2024A	Graduate Office - Computer Science and Engineering Lisansüstü Ofisi - Bilgisayar Bilimi ve Mühendisliği	su-fens-gradoffice@sabanciuniv.edu
85	2016A	Graduate Office - Physics Lisansüstü Ofisi - Fizik	su-fens-gradoffice@sabanciuniv.edu
86	L032	Graduate Office - Maths Lisansüstü Ofisi - Matematik	su-fens-gradoffice@sabanciuniv.edu